CarriArt *ArtCase*
Holder Assembly Instructions

Overview

CarriArt holders are designed to be put together without the use of any tools or adhesive (excepting the self-adhesive pads used to attach the holders to the carrier). The holders are supplied pre-creased, and simply fold and slot together.

Parts

To assemble each holder the following parts are required:

- 1x holder
- 2x self-adhesive pads

Orientation

Each panel, flap, tab and slot is identified in figure AH-1 and referenced in the assembly instructions. (Please note that the references are not printed on the holder.)

The instructions refer to the holder as it is positioned while being put together, and as illustrated on the photos within the Assembly section.

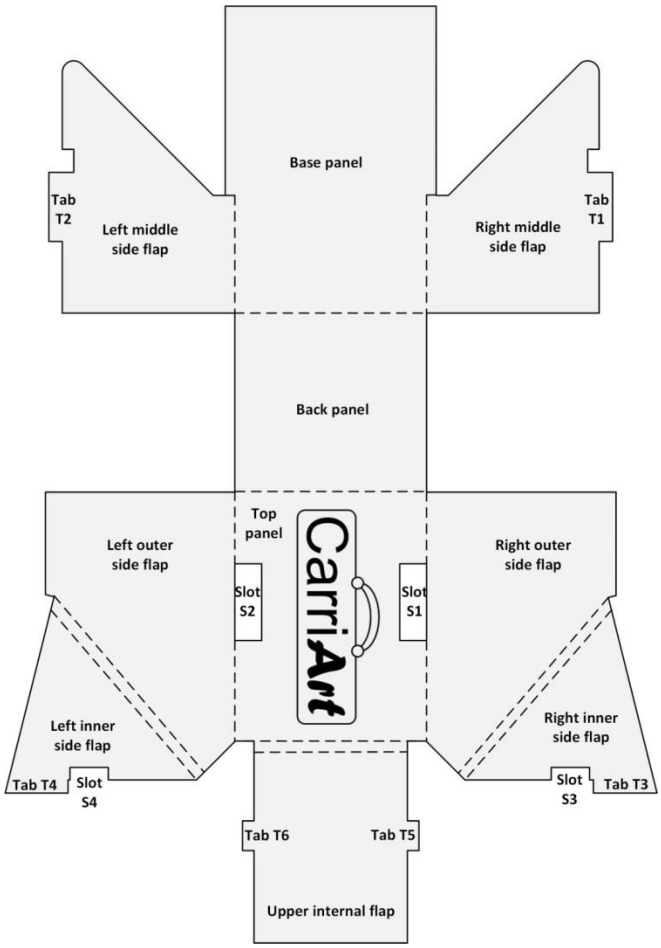


Figure AH-1: Holder – panel, flap, tab and slot references

Terminology

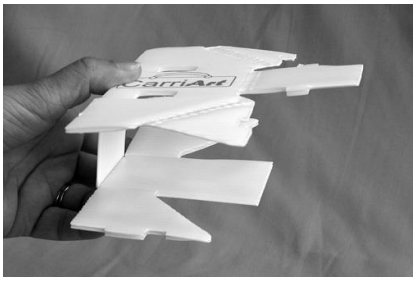
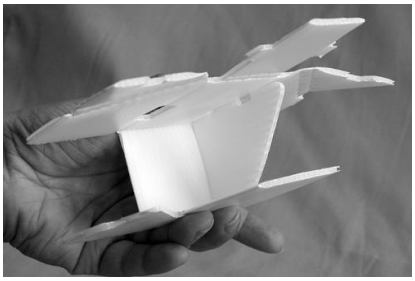
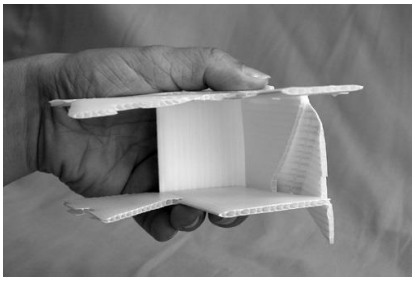
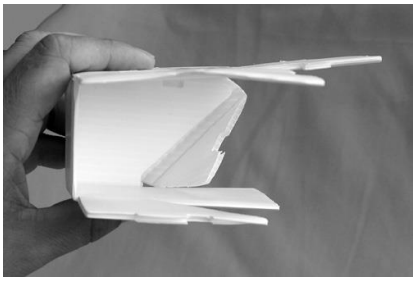
The following terminology is used in these instructions:

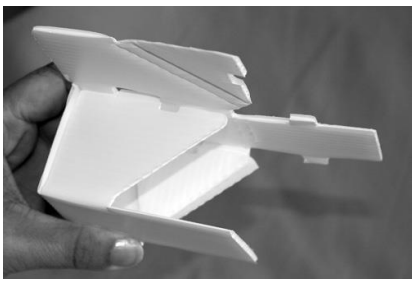
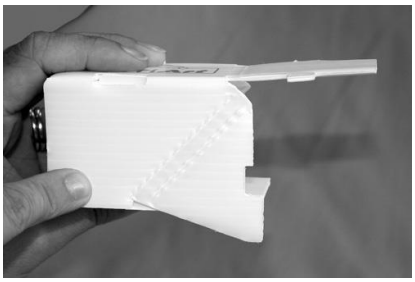
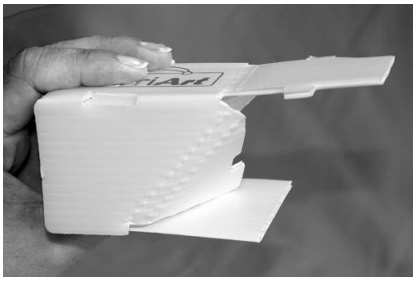
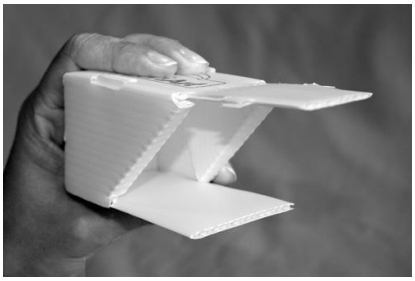
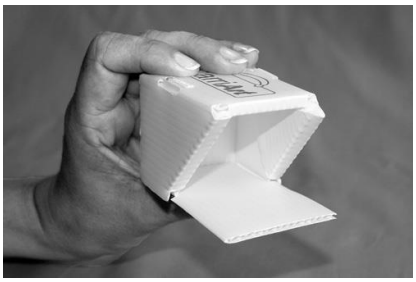
- **Panel:** A flat area at the top, base and back of the holder.
- **Flap:** A section of the holder which extends from a panel. Flaps can be bent into position due to the creases in the holder.
- **Tab:** A small extension from a flap. Tabs fit into the slots in order to allow the holder to fit together.
- **Slot:** A hole or cut-out in a panel or flap. Slots accommodate tabs in order to allow the holder to fit together.

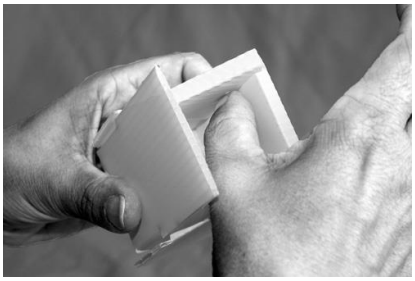
Assembly

Assembling the holder

Once assembled, the holder creates a cut-away cuboid with the printed logo on the upper side (see figure AH-2 for reference).

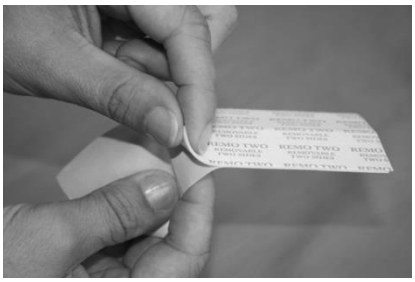
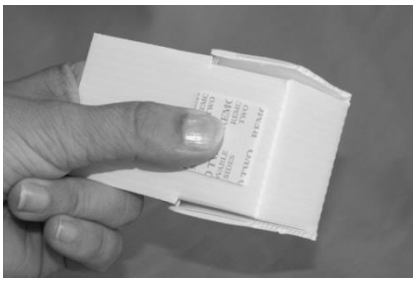
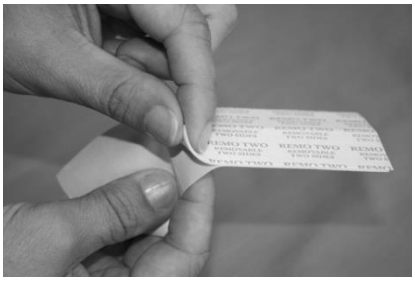
HA.1	**Fold the holder so that the top panel is over the base panel**	Fold the top and base panels inwards around the back panel so they are parallel to each other and at right angles to the back panel. Note: Ensure the logo is on the outside. It's usually helpful to hold the panels in position using your thumb and forefinger.	
HA.2	**Fold the right middle side flap upwards**	Fold the right middle side flap upwards so that it is at right angles to the base panel, slipping the tab (T1) into the slot (S1) cut into the right-hand side of the top panel.	
HA.3	**Fold the right outer side flap downwards**	Fold the right outer side flap downwards so that it is at right angles to the top panel. Note: Ensure the right outer flap creases along the *outside* of slot S1 (as shown on figure AH-1).	
HA.4	**Tuck in the right inner side flap**	Tuck the right inner side flap over the protruding part of the base panel. Note: When tucking in the flap, allow the tab (T1) on the middle side flap to temporarily slip out of its slot (S1).	

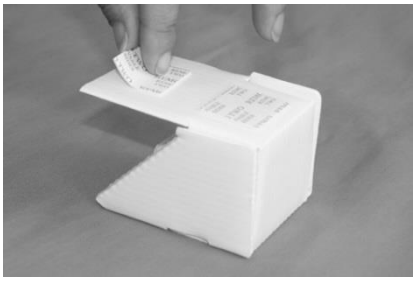
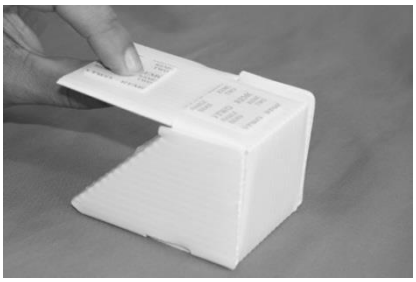
HA-5	**Fold the right inner side flap upwards**	Fold the right inner flap upwards. Wrap the strip between the outer side flap and the inner side flap tightly around the sloping edge of the middle side flap and slip the tab (T3) into the slot (S1) on the right-hand side of the top panel alongside the tab (T1) from the middle flap. Note: The fit of the two tabs into the single slot is deliberately tight. If necessary, press down gently on the area next to the slot to hold the tabs in place.	
HA.6	**Fold the left middle side flap upwards**	Fold the left middle side flap upwards so that it is at right angles to the base panel, slipping the tab (T2) into the slot (S2) cut into the left-hand side of the top panel.	
HA.7	**Fold the left outer side flap downwards**	Fold the left outer flap downwards so that it is at right angles to the top panel. Note: Ensure the left outer flap creases along the *outside* of slot S2 (as shown on figure AH-1).	
HA.8	**Tuck in the left inner side flap**	Tuck the left inner side flap over the protruding part of the base panel. Note: When tucking in the flap, allow the tab (T2) on the left middle side flap to temporarily slip out of its slot (S2).	
HA.9	**Fold the left inner flap upwards**	Fold the left inner side flap upwards. Wrap the strip between the outer side flap and the inner side flap tightly around the sloping edge of the middle side flap and slip the tab (T4) into the slot (S2) in the right-hand side of the top panel alongside the tab (T2) from the middle side flap.	
HA.10	**Fold the upper internal flap inwards**	Fold the upper internal flap into the holder so that it lies below the top panel. Ensure the strip between the top panel and the upper internal flap is at right angles to both the top panel and upper internal flap.	

HA.11	**Press the securing tabs into place**	Press the tabs (T5, T6) which protrude from the upper internal flap carefully into the corresponding slots (S3, S4) cut into the inner side flaps. Note: The tabs may get bent downwards when pressing the upper internal flap into position. Try holding the top between your thumb and forefinger with your thumb inside the holder. Use your thumb nail to push the tab into position. As the tab is small, be careful not to cut your thumb on the plastic.	

Attaching the Self-adhesive Pads

The self-adhesive pads attach to the base of the holder and are used to make it stick to the carrier.

SA.1	**Peel a pad off the sheet**	Peel a pad off the sheet, retaining the printed covering on the upper side of the pad. Note: Be careful to minimise contact with the sticky surface of the pad.	
SA.2	**Stick the pad to the base of the holder, towards the back**	Locate the pad towards the back (the solid end) of the underside of the holder.	
SA.3	**Press the pad into position**	Pinch the pad between thumb and forefinger to ensure it is firmly in place.	
SA.4	**Peel a pad off the sheet**	Peel another pad off the sheet, retaining the printed covering on the upper side of the pad. Note: Be careful to minimise contact with the sticky surface of the pad.	

SA.5	**Stick the pad to the base of the holder, towards the front**	Locate the second pad towards the front (the open end) of the underside of the holder.	
SA.6	**Press the pad into position**	Pinch the pad between thumb and forefinger to ensure it is firmly in place.	
SA.7	**Prepare the holder for use**	When ready to use the holder, peel off the printed covering on both pads taking care to minimise contact with the exposed sticky surface.	

The holder is now complete and ready to use (see figure AH-2).



Figure AH-2: Assembled holder

Support

Warranty

Each CarriArt product is guaranteed against manufacturing defects for one year from the date of purchase. If you wish to claim under this warranty please contact us via one of the methods shown under the Contact Details section below.

Where possible we will try to help outside of the warranty period, so please contact us if you have any questions either now or in the future.

Questions & Feedback

The CarriArt website (www.carriart.co.uk) carries a Frequently Asked Questions section which we update as new queries arise.

We welcome feedback on CarriArt products.

Contact Details

If you have a question or feedback, please email us at: support@carriart.co.uk.

Alternatively we can be contacted via post at:

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Patent applied for the design of the holders 2013.

Holder Assembly Instructions v1.8 (February 2018).